Loan Officer's Checklist for Success



1	Analysis & Goal Setting	\Box	Goal Setting Reflection Questions
	Based on your performance in the past six months,		How did you create new relationships?
	I connected with new customers A customer referred me to other potential customers I connected with new peers in the industry I collaborated with a peer in the industry to gather more business The new relationships helped me generate more business		In your successes, why did your customer decide to go with you?
	I analyzed my successes		In your failures, why didn't the customer go with you?
\Box	I analyzed my failures		- · · · · · · · · · · · · · · · · · · ·
	I had clear goals with deadlines		
2	Communicating Success	Q	Communication Reflection Questions
_	When I talk to customers, I exhibit		How do you show your credibility?
\bigcap	Professionalism		riow do you snow your credibility:
	Shared Goals		
	Competence		
	Passion for your success		How can you develop your credibility further?
	Passion for customer's success!		
3	Networking for Effect		Networking Reflection Questions
	With colleagues, potential customers, and other business interactions, I try to		How can your relationships provide you with new business opportunities?
	Self Promote		
	Go to every closing possible		
	Continuously improve		
	Return phone calls		How can you improve your interactions in order to create more opportunities?
	Follow up after an appoinment		от объе то орроговине.
	Gather quality information early in the sales process		
	Act like a business agent		-
	Help the customer achieve their goals		
	Know my product and my industry		What can you offer your network?
	Call before showing up		
	Be persistent without being a pest		
\bigcap	Ask for business		

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4	Reflection		
	In order to be more successful, I need to work on		
	Success Stories		List of reasons why your products work
	Referral Stories		Understand reasons objections may occur
	References	 	Someone you can call for help
	Creating memorable moments	_ _ _ _	Recap of previous conversations
	Key information to reach industry professionals	_ _ _ _	Good attitude
% .	Notes	_	

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